

New Quay National School

Admissions Policy

Admissions Policy

This policy supersedes policy (03/20)

The Board of Management (BOM) of New Quay N.S. hereby details the school admission policy pertaining in the school as of April 2020. The policy outlines arrangements for the admission of pupils to the school for entry from September 2020 onwards.

The school operates under the Department of Education and Skills (D.E.S.) from which grants and resources are received annually. Regulations are laid down by the D.E.S. All applications will be treated in an open and transparent manner consistent with the ethos of the school and all legislative requirements.

The school curriculum followed is the Revised Curriculum for Primary Schools (1999) produced by the NCCA in conjunction with the D.E.S. This is subject to amendments by the D.E.S., in accordance with Section 9 and 30 of the Education Act (1998).

The school supports the principles of:

Inclusivity (particularly with reference to children with disabilities or special educational needs).

- equality of access and participation in the school.
- respect for the diversity of values, beliefs, traditions, languages and ways of life in society.
- parental rights to enrol their children in the school of their choice.
- while New Quay N.S. has a Catholic ethos, we welcome those of all creeds and none.
- we are committed to providing a learning environment which is free from discrimination, threats, racism, bullying and/or harassment for all our staff and pupils in a caring and respectful way. We will affirm each person's self-worth and dignity and provide a student-centred education that nurtures the strengths, talents and potential of all.

Application procedure:

1. Junior Infants should be 4 years of age by 31st August in the year of entry.
2. Parents wishing to enrol their children in this school should, in the first instance, make contact with the principal.
3. All applications received will be considered in accordance with the admission policy and procedure of the school.
4. Parents are required to complete and sign the application form in full, providing details of their child's name, date of birth, address, PPSN, religion (if any), previous education, special educational needs and medical needs.
5. In the case of a child with specific special educational needs, the BOM may request copies of medical and/or psychological reports in order to assess the school's ability to appropriately

provide for the education of the child. In such cases, a meeting may be held with the child's parents and all personnel involved in the care of the child. The purpose of the meeting will be to discuss the needs of the child and to profile the support services required. Following the meeting and on receipt of all relevant reports, the BOM will assess how the school can meet the needs identified. Application may be made by the school to the Special Educational Needs Organiser for additional resources if appropriate.

6. Pupils may transfer to the school, subject to the above, and in some cases, subject to the prior approval of D.E.S.
7. The school holds an open evening during the month of February for prospective pupils.
8. The school does not have a waiting list apart from waiting lists maintained for the school year concerned.

Application for entry to classes other than Junior Infants:

1. Application for entry at the start of the school year other than Junior Infants may be submitted at any time.
2. Refusal to Enrol: the BOM reserves the right to refuse admission in exceptional circumstances if, in the opinion of the BOM, there is evidence of an unacceptable risk to other pupils, school staff or school property, or if the applicant has special needs such that, even with additional resources available from the Department of Education and Skills, the school cannot meet such needs and/or provide the applicant with the appropriate education.
3. Children enrolled in New Quay National School are required to co-operate with and support the school's policies including policies on Code of Behaviour, Curriculum, Organisation and Management. The BOM places responsibility with Parents/Guardians for ensuring that their child/children co-operate with said policies in an age-appropriate way.
4. Appeals: Where a Board of Management refuses to enrol a student in the school, the parents have a statutory entitlement under Section 29 of the Education Act, 1998, as amended, to appeal that decision to the Secretary General of the Department of Education and Skills. Appeals must be lodged within 42 days of receipt of the Board's to refuse admission

In the event of any dispute, decisions regarding enrolment are the responsibility of the BOM. In this, the BOM is bound by the rules for National Schools (D.E.S).

General Information

The school is a co-educational school where the full range of classes are taught, from Junior Infants to Sixth Class. It is an inclusive school and caters for children of all abilities.

The Board of Management will monitor the implementation of all aspects of this policy and amend it as required.

ADMISSIONS POLICY

Ratification and Communication

The school policy on **Admissions** has been amended and ratified by The Board of Management of New Quay N.S.

Chairperson: Gerry Naughton

Principal: Mary Reidy

This policy will be communicated to all relevant parties.

This policy will be reviewed when deemed necessary.